GLOBAL RENTALS
& PROPERTY MANAGEMENT

# TENANT ENQUIRY FORM

**Payment of letting fee is deemed as acceptance and confirmation that you will be renting the property and is non-refundable. Acceptance being that all terms and conditions of the contract are agreed to.**

**Please Note: The following information will allow us to assess your suitability to any particular property and to be able to provide further assistance if required. We have a large number of tenants looking for accommodation. Priority will be given to those who provide the necessary details. In the best interest of our landlords and current tenants security we will not provide address details of properties for rent without the completion of the tenant enquiry form.**

ADDRESS OF PROPERTY RELATING TO ENQUIRY:

Date:

**A**

| PERSONAL INFORMATION | | | | |
|---|---|---|---|---|
| **TITLE:** | Mr • Mrs Miss Ms | | | |
| **FULL NAME:** | | | | |
| **PHONE:** | **RES:** | **MOB:** | | **D.O.B.** |
| **CURRENT ADDRESS:** | | | | How long? |
| **EMAIL ADDRESS:** | | | | |
| **OCCUPATION:** | | | | |
| Other (State full details i.e WINZ Benefit No & Office) | | | | |
| **Employer:** | | | | How long? |
| **Address:** | | | | Phone: |
| **VEHICLE:** | Make: | Model: | Colour: | Reg: |
| **Drivers Licence No.:** | | **No. of Occupants:** | | **Ages:** |
| SMOKER • NON-SMOKER | | Details of Pets: | | |

**B**

| DESIRED RENTAL PROPERTY | | | | |
|---|---|---|---|---|
| **No. of bedrooms:** | | | **Rent from $** | **To $** |
| House Flat Apartment Townhouse | | | Garage Carport | Off street parking |
| **Preferred suburbs:** | | | | |
| **Other requirements:** | | | | |

**OFFICE USE ONLY**

| DATE | PROPERTY | COMMENTS |
|---|---|---|
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